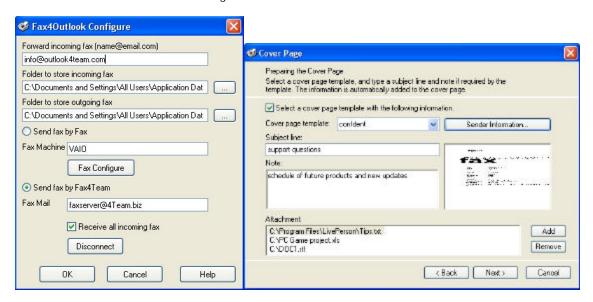**4Team for MS Outlook** 2000/2002 (**German** localization) v1.60.328

**Fax4Outlook for Windows 2000/XP (Office 2000/2002)**:
New functionality: possibility to add several attachments, updated configuration and options, updated Fax&Scan feature. Problems with faxing from Word and IE fixed.



**Fax4Team** - intranet group fax server for small businesses, **new release**; Incredibly easy installation on any Windows 2000/XP regular PC or server. Connect to a phone line in any location (in your office or a dedicated line) and start sending and receiving your faxes from anywhere. E.g.: you can spend your vacation in Europe, while your fax server can be in New York; you just need Fax4Outlook on your notebook & internet connection in order to send/receive faxes anywhere. Save money on hardware: if you have several offices around the country and abroad you can install fax server in any offices or in all offices, Fax4Team automatically routes all faxes for best rates. Say, your teammates send faxes from New York to Miami, but the actual fax message will be sent from your Miami office. It will automatically send you a notification about your fax status. **Fax4Team** is an efficient solution for a workgroup: install Fax4Outlook on each PC and Fax4Team on any PC (you can install Fax4Team server on any group computer). Intranet, internet, VPN or any combinations of LAN.
If you already own more than 2 licenses of **Fax4Outlook,** you can receive 1 license of **Fax4Team for FREE** (promotion available for Fax4Outlook owners thru **June 1, 2003**).

**ShareOutlook** - groupware, sharing any MS Outlook folder without a server, **first release**. (Free Upgrade for Contacts4Outlook owners)

**SendLater** update: some bugs for some PC configuration will be fixed.

**Schedules4Team** update: reports are added, some bugs fixed.

We are starting the development of **4Team for MS Outlook** 2002/2003 **new version (v2).**
What's new: Based on a universal communication platform, this new version will allow you to connect and synchronize your data using any type of connection and configuration: peer to peer, email, client server, MS Exchange, FTP. Any type and number of folders to share, of any structure. Any type of MS Outlook shared items (any Documents, Contacts, Journal Items, Tasks, etc.). The CRM feature that we developed, which is integrated with MS Outlook and 4Team, will also be available in this version (for additional cost). The program will feature complete integration with MS Outlook, reporting and much more. If you are presently using 4Team for MS Outlook, you can help us develop the new cost-effective collaboration platform, and your recommendations will be very much appreciated. Please send your ideas and suggestions to support@outlook4team.com
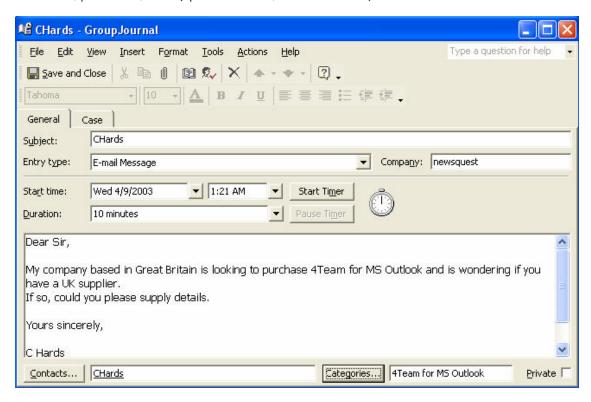
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The company started using its own **CRM** solution based on 4Team for MS Outlook; At the end of April we plan to have **Live Help/**email tech Support from 3 AM to 9 PM US EST, 18 hours/5 days. We hope it will improve the efficiency of our technical support and the quality of our products.
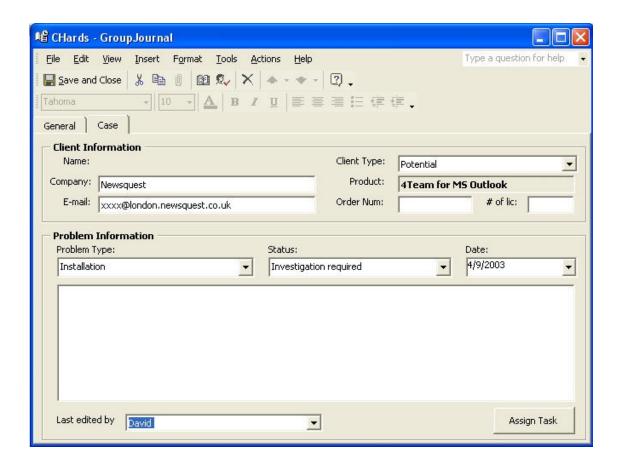
**May:**

**4Team for MS Outlook** 2000/2002 Major Upgrade:
New functionality will be added: (some features will be implemented in June-July)
- ✓ Activation on members' PCs.
- ✓ New Meeting Appointments reminders
- ✓ Import-export, drag and Drop task and Calendar items between personal and 4Team folders
- ✓ Change members' email addresses.
- ✓ Change Project name
- ✓ Auto copying Contacts from ProjectContacts to personal Contacts folders;
- ✓ Documents Resend;
- ✓ New filter in Discussions folder – By Category
- ✓ Email folders sharing (available in June)
- ✓ Default list of Project members for Tasks and calendar items
- ✓ Support of recurrent tasks and meetings
- ✓ Free/busy reports (available in June)
- ✓ Company News and Documents
- ✓ Team Projects alphabetical list
- ✓ Project home page view tuning (dashboard) (available in June)
- ✓ ProjectTasks sorting by managers, members
- ✓ New fields for tasks ((billing, time, work hours, ...)
- ✓ Support of Palm, PDA synchronization
- ✓ Project Journal with **CRM** features, allowing you to create cases and options in your Project from emails, phone calls, faxes (optional features, available in June)
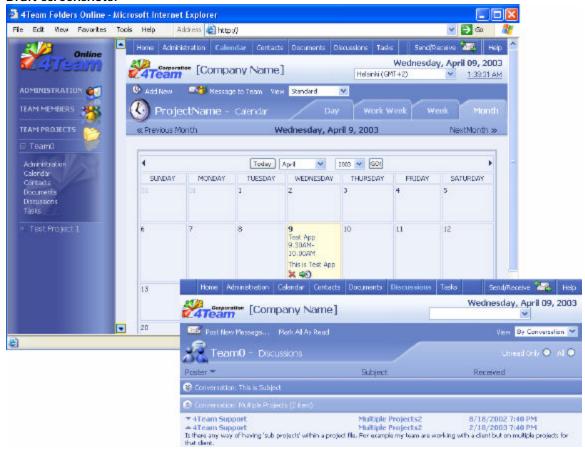
**CHards - GroupJournal**

File   Edit   View   Insert   Format   Tools   Actions   Help

Type a question for help

Save and Close

Tahoma   10   B   I   U

General   Case

**Client Information**

Name:

Company: Newsquest

E-mail: xxxx@london.newsquest.co.uk

Client Type: Potential

Product: **4Team for MS Outlook**

Order Num:        # of lic:

**Problem Information**

Problem Type:        Status:        Date:

Installation        Investigation required        4/9/2003

Last edited by   David        Assign Task

**4Team Online** beta service: MS Sharepoint functionality with automatic 4Team for MS Outlook synchronization- **new program**. It's 4Team in the Web environment. Easy setup for 4Team for MS Outlook owners.

You will be able to use 4Team for MS Outlook and this service simultaneously and have access to your project data from the Web. You can create, edit and update your data from anywhere with or without MS Outlook. You will be able to add new members even they do not use MS Outlook. We plan to release **4Team Server** based on our **4Team Online services** in October, 2003. The price for this service will start from $5 per month per team member. You will have 1 month of free trial.

**Draft screenshots:**



**Out-off-Office** feature with **notification** for MS Outlook 2000/2002 - **new release**. You can set up and easily switch your free/busy **status** in MS Outlook (Out off Office, Busy, Vacation). The program will automatically send notification (not reply) to all your incoming email addresses. **Out-off-Office** can check your MS Outlook Calendar and depending on your calendar Events (Vacation, etc), Meetings (Busy, etc) or Appointments, will automatically change your **free/busy** status. Use the Special **Notification feature:** set up a group of your important contacts and program sending a notification email to your mobile phone or PDA, in accordance with your **free/busy** status. We will offer a 30% discount for Schedules4Team owners

**Notes** (Outlook 2000 and 2002) - **new release.** It is an extremely convenient tool for making your email messages much more effective. You will be able to add notes and comments at any time to any email in any of the MS Outlook folders without saving your modified letter in the "Drafts" or "Outbox" folders. Choose your message to which you want to add notes, click the "Notes" button on the front panel and jot down your comments in the opened resizable window. Click "Save" and your notes will be attached to the chosen message. A mark will appear next to this message indicating that your comments are attached. The mark will disappear as soon as your notes are deleted. You may edit your notes, delete them at any time or attach them to the letter body prior to sending.

**June:**

**Fax4Outlook** & **Fax4Team** integrated with internet fax – You will be able to send and receive faxes over the Internet using popular Internet fax services

**Fax4Outlook** for Pocket PC, **new release**

**Messenger4Outlook, new release**: integration of MSN Messenger services with MS Outlook, simplifying the process of adding, editing, checking of status and communicating with your Messenger partner from MS Outlook. Save your chats to MS Outlook Journal. Integrate Messenger Group with Contacts folders.

**4Team Online service - new release**

**4Team for MS Outlook** 2000/2002 Update

**Fax4Team**: update: support of 2-4 modems, routing, internet fax services etc...